

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PARKER HOMESTEAD METROPOLITAN DISTRICT HELD JUNE 8,2021

A Special Meeting of the Board of Directors of the Parker Homestead Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, June 8, 2021, at 2:30 p.m. Due to concerns regarding the spread of the coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held by conference call.

ATTENDANCE

Directors In Attendance Were:

James E. Marshall
Thomas J. Brinkman II
Shelley Marshall
Lisa S. Brinkman
Scott Marshall

Also In Attendance Were:

David Solin; Special District Management Services, Inc.
MaryAnn McGeady, Esq. and Courtney L. Diguardi, Esq.; McGeady Becher P.C.
Eric Weaver and Cheri Curtis; Marchetti & Weaver, LLC

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

It was noted that a quorum was present and Attorney McGeady requested members of the Board to disclose any potential conflicts of interest regarding any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. Attorney McGeady noted that conflict disclosure statements were filed for all Directors by the statutory deadline. No additional conflicts were disclosed at the meeting.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin distributed for the Board's review and approval a proposed agenda for the District's Special Meeting.

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Following discussion, upon motion duly made by Director T. Brinkman, seconded by Director Scott Marshall and, upon vote, unanimously carried, the agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to concerns regarding the spread of the coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held by conference call.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Designation of 24-Hour Posting Location: Following discussion, upon motion duly made by Director T. Brinkman, seconded by Director Scott Marshall, and upon vote unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted within the boundaries of the District as least 24 hours prior to each meeting at the following location: on the light post at the northeast corner of Heirloom Parkway and Melco Avenue, Parker, Colorado.

Appointment of Officers: Following discussion, the Board determined appointment of Officers was not needed.

Minutes: The Board reviewed the Minutes of the October 13, 2020 Special Meeting.

Following discussion, upon motion duly made by Director T. Brinkman, seconded by Director J. Marshall, upon vote, unanimously carried, the Minutes of the October 13, 2020 Special Meeting were approved, as presented.

2021 SDA Conference: Mr. Solin discussed the SDA Conference with the Board, and noted the information concerning the details of the conference will be emailed to them once the information is available.

PUBLIC COMMENT There were no public comments at this time.

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FINANCIAL MATTERS

Claims: Mr. Solin reviewed with the Board the payment of claims for the period beginning October 1, 2020 through May 31, 2021, in the amount of \$302,657.40.

Following discussion, upon motion duly made by Director T. Brinkman, seconded by Director Scott Marshall and, upon vote, unanimously carried, the Board ratified approved the payment of claims, as presented.

Unaudited Financial Statements: Mr. Weaver reviewed with the Board the unaudited financial statements for the period ending April 30, 2021.

Following discussion, upon motion duly made by Director T. Brinkman, seconded by Director James Marshall and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending April 30, 2021, as presented.

2020 Audit: Mr. Weaver reviewed the 2020 draft Audited Financial Statements with the Board.

Following review and discussion, upon motion duly made by Director T. Brinkman, seconded by Director Scott Marshall and, upon vote, unanimously carried, the Board approved the 2020 Audited Financial Statements and authorized execution of the Representations Letter.

2022 Budget Public Hearing: The Board entered into discussion regarding setting the date for a Public Hearing to adopt the 2022 Budget.

Following discussion, upon motion duly made by Director T. Brinkman, seconded by Director James Marshall and, upon vote, unanimously carried, the Board determined to hold the public hearing to consider adoption of the 2022 Budget on October 12, 2021, at 2:30 p.m., at the Colorado Escrow and Title, 10851 South Crossroads Dr., Suite B in Douglas County, Colorado or virtually pending COVID-19 restrictions.

LEGAL MATTERS

Second Amendment to Resolution No. 2014-03-02 Regarding Colorado Open Records Act Requests: The Board reviewed a Second Amendment to Resolution No. 2014-03-02 Regarding Colorado Open Records Act Requests.

Following discussion, upon motion duly made by Director T. Brinkman, seconded by Director Scott Marshall and, upon vote, unanimously carried, the Board adopted Second Amendment to Resolution No. 2014-03-02 Regarding Colorado Open Records Act Requests.

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Operations and Maintenance Agreement between the District and Heirloom Owners Association (“HOA”): Attorney Diguardi reported to the Board that Attorney Meintzer is working with the Heirloom Owners Association’s Counsel and is awaiting comments from him regarding the conveyance of Tract H to the HOA.

Following discussion, upon motion duly made by Director J. Marshall, seconded by Director T. Brinkman and, upon vote, unanimously carried, the Board authorized Director J. Marshall to execute any documentation necessary to convey the tract as requested.

OTHER MATTERS

There were no other matters to discuss at this time.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by T. Brinkman, seconded by Scott Marshall and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: Ann Finn
Secretary for the Meeting

TITLE	Parker Homestead MD, June 8, 2021 Minutes
FILE NAME	06.08.21 Spec Minutes.pdf
DOCUMENT ID	a0bfc7ed82c7587377ce8360b7dbb0bde73db40b
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Completed

Document History



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08 / 27 / 2021

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