

# PARKER HOMESTEAD METROPOLITAN DISTRICT

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<https://parkerhomesteadmd.colorado.gov>

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
James E. Marshall	President	2025/May 2025
Thomas J. Brinkman II	Treasurer	2025/May 2025
Lisa S. Brinkman	Assistant Secretary	2023/May 2023
VACANT		2023/May 2025
VACANT		2023/May 2023
Ann E. Finn	Secretary	

DATE: October 11, 2022  
TIME: 2:30 p.m.  
PLACE: Conference Call  
Telephone Number: 1-669-900-6833  
Meeting ID: 434 948 0582  
Passcode: 355867

### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting and posting of meeting notice.
- C. Review and approve the minutes of the June 7, 2022 Special Meeting (enclosure).
- D. Consider appointment of Shelley Marshall to fill a vacancy on the Board of Directors (enclosure – Notice of Vacancy published September 29, 2022). Administer Oath of Office.
- E. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Consider regular meeting dates for 2023 (suggested dates are June 6, 2023 and October 10, 2023). Review and consider approval of Resolution No. 2022-10-\_\_\_ Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Discuss §32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification (2023 SDA Website).

### II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

### III. FINANCIAL MATTERS

- A. Review and ratify approval of the payment of claims as follows (enclosures):

Fund	Period Ending June 30, 2022	Period Ending July 31, 2022	Period Ending Aug. 31, 2022	Special Payment Aug. 31, 2022
General	\$ 4,502.41	\$ 2,942.42	\$ 2,259.29	\$ 266.24
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 4,502.41</b>	<b>\$ 2,942.42</b>	<b>\$ 2,259.29</b>	<b>\$ 266.24</b>

Fund	Period Ending Sept. 31, 2022
General	\$ 3,175.62
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 3,175.62</b>

- B. Review and accept unaudited financial statements through the period ending August 31, 2022 (see - draft 2023 Budget).
- C. Discuss statutory requirements for an audit. Consider engagement of Simmons & Wheeler, PC for preparation of 2022 Audit, in the amount of \$\_\_\_\_\_ (to be distributed).
- D. Conduct Public Hearing to consider Amendment to 2022 Budget (if necessary) and consider adoption of Resolution to Amend the 2022 Budget and Appropriate Expenditures.
- E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary AV, draft 2023 Budget, and Resolutions).
- F. Discuss and Consider Approval of Developer Reimbursement
- G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- H. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- I. Consider appointment of District Accountant to prepare 2024 Budget.

### IV. LEGAL MATTERS

- A. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution No. 2022-11-\_\_\_ Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 24, 2023. Discuss the need for ballot issues and/or questions.
- B. Discuss the status of conveyance of property to the Heirloom Owners Association.

### V. OPERATIONS AND MAINTENANCE

- A. Discuss request from the Town of Parker concerning trail maintenance.
  1. Review cost estimates from BrightView Landscape Services, Inc. for mowing and weed control services (enclosure).

### VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**

Additional Enclosure: Notice of rate increase from Special District Management Services, Inc.